



Tarremah Steiner School

Fee/Payment Policy
and
Fee Schedule for 2008



Tarremah Steiner School

FEE SCHEDULE 2008

Effective 1 January 2008

Early Childhood Centre	Fees (\$)		Primary School	Fees (\$)	
	Term	Annual		Term	Annual
Playgroup	139	417	Prep	1,380	4,140
Kinder and Little Kinder			Class 1	1,380	4,140
4hrs per week	372	1,116	Class 2	1,380	4,140
6hrs per week	558	1,674	Class 3	1,380	4,140
8hrs per week	744	2,232	Class 4	1,380	4,140
10hrs per week	930	2,790	Class 5	1,380	4,140
12hrs per week	1,116	3,348	Class 6	1,380	4,140
14hrs per week	1,302	3,906	High School	Term	Annual
16hrs per week	1,488	4,464			
18hrs per week	1,674	5,022	Class 7	1,749	5,247
20hrs per week	1,860	5,580	Class 8	1,749	5,247
More than 20hrs per week	2,046	6,138	Class 9	1,749	5,247

Fee/Payment Policy

Please read the Fee Payment Policy of Tarremah Steiner School. All fees are subject to this policy. The policy contains important information about conditions of enrolment at Tarremah.

Material Levy

Playgroup	\$ 20.00
Kindergarten 4hrs to 12hrs	\$ 90.00
Kindergarten 14hrs and up	\$ 110.00
Pre Year One	\$ 125.00
Primary School	\$ 240.00
High School	\$ 345.00

This levy is billed and payable in the 1st term of each year.

STAS Grant – Material Levy

Families eligible for the State Government Student Assistance Scheme (STAS) are required to pay the Material Levy in the 1st term. The family account will be credited with the grant as soon as Tarremah receives it.

As STAS does not cover the entire Material Levy, parents are required to pay the balance.

Early Childhood Centre Hours

Little Kindergarten (Silvereye)	minimum 4hrs per week
Kindergarten (Silvereye/Fantail/Pipit)	minimum 10hrs per week
Pre Year One (Fantail/Pipit)	5 days per week – full time



Tarremah Steiner School

FEE/PAYMENT POLICY

Amended 30 October 2007
Effective 1 January 2008

1. **INTRODUCTION**

- 1.1 In this policy "fees" includes tuition fees, levies, charges and other costs associated with the child's schooling, but does not include the miscellaneous fees set out below.

Miscellaneous Fees

- 1.2 In Class 1 a diatonic recorder is required.
- 1.3 Hire or purchase of a stringed instrument will be necessary for Class 3 students.
- 1.4 Class 4 and above may require additional textbooks, which are not part of the Material Levy.
- 1.5 Excursions and camps are payable in advance of the outing and are not included in the family statement.
- 1.6 A swimming program is run for two weeks a year from Class 3 to 6 and one afternoon per week for one term in Classes 7 to 9.
- 1.7 A physical education program is run every term during the year from Class 3 to 9.
- 1.8 Additional costs from Class 5 onwards may be added at the discretion of the class teacher for curriculum enrichment.

2. **ENROLMENT APPLICATION FEE TO TARREMAH SCHOOL**

- 2.1 \$100.00 per child (non-refundable).
- 2.2 Multiple applications from one family at the same time will be capped at \$200.00.
- 2.3 The fee for additional children enrolled at a later time will be \$100.00 per child.

3. **WAITING LIST**

- 3.1 If a class is fully enrolled, the non-refundable enrolment application fee will be required to place a child on the class waiting list.

4. **ACCEPTANCE FEE**

- 4.1 On the offer of a place at the School a non-refundable Acceptance Fee of \$600.00 per child is required to secure this offer, payable within 14 days.

5. **TEMPORARY ABSENCES**

- 5.1 Should a temporary absence from School be required the fee will be as follows:
- For up to 5 weeks of any term the full term fee is payable.
 - For 5 weeks or more of any term half the term fee is payable.
 - For 2 or more terms a figure will be calculated by College using the above approach as guide.

6. **BILLING**

- 6.1 Fees will be invoiced prior to the beginning of each term.
- 6.2 Fees for each term will be due by the third Friday in each term.

- 6.3 Parent(s) and/or guardian(s) will be legally responsible for all payments of fees and miscellaneous fees as defined in clauses 1.1 – 1.8, together with any other fee or charge imposed by the School.
- 6.4 The School will only accept terms and conditions that are different to 6.3 if they have been made the subject of orders under the Family Law Act 1975.

7. **DISCOUNTS**

7.1 **Early Payment Discount**

A discount of \$50 per term per family will be credited to the family account if the full term's fee is received by the due date. Families with a Payment Plan are not eligible for this discount.

7.2 **Sibling Discounts**

Sibling discounts are available to families who have two or more children enrolled at the School and who pay the full fee by the due date or through a Payment Plan. The sibling discount only applies to the tuition fee component of the payment due and does not apply to levies, charges and other costs.

The sibling discount is calculated as follows:

For 2nd child – 10%

For 3rd child – 15%

For 4th child – 20%

For 5th and subsequent children – 25%.

8. **PAYMENT PLANS**

8.1 Payment Plans are available for families unable to pay the full fee by the due date. A Payment Plan must have been agreed in writing with the School through the Business Manager one week prior to the commencement of the term to which the fee applies. A payment plan that is not agreed in writing is of no effect.

8.2 The onus is on each family to instigate a payment plan if required.

8.3 Families utilising a payment plan are not eligible for the early payment discount.

8.4 The School office will be open for business 3 weeks prior to the commencement of the school year to negotiate and agree to payment plans and for receipt of fee payments.

9. **NON PAYMENT**

9.1 This clause is subject to clause 10.1.

9.2 Only students whose fees have been paid in full by the end of each term are eligible to attend school the following term unless a payment plan has been agreed to and adhered to, to the satisfaction of the School.

9.3 In the event of fees not being paid and the account being handed over to a Collection Agency all costs of the Collection Agency will be borne by the Family.

10. **WITHDRAWAL NOTICE**

10.1 Ten term weeks' notice in writing or ten term weeks' school fees paid in lieu of notice is required for the withdrawal of a student.

10.2 This provision applies even if school fees are outstanding, and where the student is deemed to be ineligible to attend school by virtue of clause 9.

11. **NOTICE FOR SCHOOL FEE INCREASE OR CHANGES**

11.1 Fees and charges are regularly reviewed by the School and changes to fees or miscellaneous fees may be made by the School at any time.

11.2 The School will endeavour to give a term's notice in the event of a fee increase.